WRA Board Meeting  
February 8, 2013  
1:00-3:00 PM

1. Call to Order:
   b. Approval of agenda-
   c. Secretary’s report-Amy will complete the WRA contact sheet. The minutes from last meeting were sent out and there were no changes to report.
   d. Treasurer’s report-DeLeana sent out the treasurer’s report and we did receive the NRA rebates. See her email for balances of checking and savings accounts.

2. Old Business:
   a. **General Membership Meeting**- We will have a social hour at the RFW conference, not a general membership meeting. We will have a general membership meeting and offer a call in number for the March meeting time on March 8th. Info will also be in the newsletter and given out in email. We will have a one hour meeting for the membership. We will have a brief 30 minute board meeting from 1:30-2 and 2-3 will be the general membership meeting. The general membership meeting will be focused on feedback to the board on membership, and sharing thoughts. We will also lay out our goals/objectives. Deb will send the board a draft agenda for review. It was suggested that 2 notices/reminders be sent to members at about 3 weeks prior to the meeting and then 5 days before.
   b. **Facebook page**-Brett would be open to being the point person for posting WRA news on our FB page. Deb and Jenny would have items to post and give to Brett to share. We’ll wait on a FB contest until later. We’ll first focus on thanking people that “like” our page and becoming more active with posts.
   c. **Membership themed Newsletter**-it would be great to have a more collaborative newsletter this time. Topics to be included will be our strategic goals and outcomes, upcoming trainings, benefits of membership, what dues are used for, endorsements of WRA quotes and highlighting some members, including Susie Eberhard’s upcoming retirement. This should be completed by early March. We, as a board, could each submit one item to the newsletter.
   d. **Webinar on Disability and Poverty**-13 registered so far. Amy, DeLeana, and Deb have worked on setting up secure links for the webinars so it is only available to those who register. It’s been suspected, and now confirmed, that some organizations buy one registration and then have more observe it in one room together. We will send out the secure link to those who registered and emphasize this is only for their personal use.
   Would it be possible to offer a student rate for our trainings? Maybe for future trainings. For this training, we could do the 15% discounted rate. Notice of the
training has been sent out by RFW, NRA, DVR, and WRA. It’s been well advertised.

3. New Business:
   a. **Conference Duties** (WRA table, CRC/CEU table, raffle donations, poster coordinator, social hour)
      - **April 11th WRA exhibit table**: Deb will set up the night before, and Betty is open to being there all day.
      - **CRC/CEU/SHRM table**: Table will be open for 30 minutes after the last conference session.
        - Weds.: Deb and DeLeana
        - Thursday: Erik, Mark and Colleen. Need one more person.
        - Friday: Mark, need one more.
      - **Raffle donations**: WRA board donates items for the Thursday raffle. If you are not going, give to someone going or turn in to Tom Behnke at the conference when you arrive. Deb will check with Osthoff for donations as well.
      - **Poster coordinator**: DeLeana will be able to be the poster coordinator. This will be a liaison between poster presenters and hotel staff if any questions/concerns arise. One poster presenter may be virtual. The poster presentation will be physically at the conference, but not the student. One idea is that a phone will be available for questions. Other ideas were to pre-record a video presentation as well. Deb will check with Susie’s student for ideas and suggest the pre-recorded video presentation. A phone would likely incur a cost that would be the student’s responsibility.
      - **Social hour**: Susie Eberhard would like some time to socialize. Could we combine her time with the WRA social time? Yes. We will take a few minutes to recognize student scholarship winners and students.
   
   b. **Conference Government and Rehabilitation Leadership Awards**: call for nominations are out. Deb and DeLeana will be submitting a nominee.
   
   c. **State VR proposed technical specification changes**: some concern on who is allowed to do Vocational Evaluations in WI DVR tech specs. MPSW Section 1.11 ([http://docs.legis.wisconsin.gov/code/admin_code/mpsw/1/11](http://docs.legis.wisconsin.gov/code/admin_code/mpsw/1/11)) outlines who is allowed to do psychometric testing to a licensed professional counselor or someone supervised by a LPC. This is why DVR changed their tech specs on who can provide VE services. These tech specs are to be effective 7/1/2013 with the new state fiscal year. This requires a master’s degree and does not really make sense as LPC is not trained to do many VE tests. No one spoke with UW-Stout about this change at all and they have the lone VE program in the state. This is not recognizing CVE, PCE or CRC. Associations will be contacting VR to change this. This tech spec change was not at all discussed with VE associations/institutions. Kathleen Enders is the contact at WI DVR.

4. Committee Reports
   a. **Program**: nothing to report. Registration is open for the April RFW Conference.
   b. **Legislative**: See State VR tech spec changes.
   c. **Public Information**: membership newsletter will be done by early March.
      - Assignment of each board member to submit at least one item to newsletter.
   d. **Membership**: no new report.
   e. **Website**: domain name needs to be renewed.
5. Chapter Reports
   a. Student Chapter-6 grad students are attending conference. Brett is unable to attend.
   b. WRCEA-voted to increase their student scholarship to $250. Three new members on the board.
   c. JPD-board made a difficult decision to sunset their commitments and then dissolving the board. After this summer JPD will be dissolved. This was a difficult decision, and they want to complete their commitments for the year but then will dissolve. JPD is accepting nominations for outstanding employer awards through 2/15.

6. Adjourn at 2:25pm